

BLAIR COUNTY AIRPORT AUTHORITY

REGULAR MEETING

FEBRUARY 10, 2020

Seth Smith, Treasurer, called the Regular Meeting of the Blair County Airport Authority to order at 6:00 PM. The meeting was held in offices of the Blair County Airport Authority at the Altoona-Blair County Airport, 310 Airport Drive, Martinsburg, PA 16662. The meeting began with the pledge of alliance to the flag of the United States of America.

Those present included BCAA board members Mike Ritchey and Seth Smith. Herbert Bolger and Gary Orner joined the meeting by phone. Also present were Amy Webster, Blair County Commissioners' representative to the BCAA Board, Tracy Plessinger, BCAA Manager; David Pertile, BCAA Solicitor; David Jones, Delta Airport Consultants; and Kay Stephens, Altoona Mirror.

Approval of Agenda

- A. Mike Ritchey made a motion to approve the agenda for the February 10, 2020, Regular Meeting. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Approval of Minutes

- A. Herbert Bolger, Jr. made a motion to approve the minutes from the January 13, 2020, Reorganization and Regular Meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Visitors

- A. Mark Cestari reported on Southern Airways marketing and operations.

Manager's Report

- A. Tracy Plessinger, BCAA Manager, reported to the board on various items. (Details contained in written "Manager's Report – February 10, 2020") Mike Ritchey made a motion of approve the Manager's Report. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Engineer's Report

- A. David Jones, Delta Airport Consultants, reported to the board on various items. (Detail contained in written "Project Status Report – Updated February 3, 2020") Mike Ritchey made a motion to approve the Engineer's Report. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Board Committee Reports

- A. **Property Committee** – Items relating to the new construction projects were discussed in the Manager and Engineer Reports. Other items were reserved for Executive Session.
- B. **Finance Committee** – Financial statements for the month were presented. Motions were included on the agenda for approval of disbursements for the month.
- C. **Marketing Committee** – Nothing to report.
- D. **Personnel Committee** – Nothing to report.
- E. **Communications** – Nothing to report.
- F. Mike Ritchey made a motion to approve the board committee reports. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Public Comment on Agenda Items

- A. Kay Stephens asked whether the airport would be closed during RW 12/30 rehab. Operations will continue with only minimal disruptions.

New Business

- A. Mike Ritchey made a motion to approve lease agreements with Southern Alleghenies EMS Council for Hangar Numbers 20 and 43, to be used for storage of Emergency Services Supplies, and to authorize Authority Officers, Manager, and Solicitor to execute all documents and take all actions necessary to implement same. Herbert Bolger, Jr., seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- B. Herbert Bolger, Jr. made a motion to approve a lease agreement with New Pig Corporation for the corporate hangar and office in Hangar Complex #1, as presented, and to authorize Authority Officers, Manager, and Solicitor to execute all documents and take all actions necessary to implement same. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- C. Mike Ritchey made a motion to approve an agreement with Blair County for use of a 2015 International Plow Truck, identified as County Vehicle #44. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- D. Herbert Bolger, Jr., made a motion to approve a one-year extension of the base agreement with Delta Airport Consultants to provide consulting engineer services. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- E. Mike Ritchey made a motion to approve USDA requisition #11 in the amount of \$78,664.68 for expenses associated with the new hangar construction. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- F. Gary Orner made a motion to approve payment of February invoices from the General Fund in the amount of \$28,869.77, \$4,497.17 of which was paid prior to the meeting; from the State Project Fund in the amount of \$147,561.83; and from the Local Project Fund Account in the amount of \$150,491.14. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

General Public Comment

- A. None.

Adjournment

- A. Mike Ritchey made a motion adjourn the regular meeting. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- B. The next regular meeting will be held on Monday, March 9, 2020, at 6:00 PM in the BCAA Offices.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, March 9, 2020.

Mike Ritchey, Secretary, BCAA