

BLAIR COUNTY AIRPORT AUTHORITY

REGULAR MEETING

JUNE 10, 2019

Drew Swope, Chairman, called the Regular Meeting of the Blair County Airport Authority to order at 6:00 PM. The meeting was held in offices of the Blair County Airport Authority at the Altoona-Blair County Airport, 310 Airport Drive, Martinsburg, PA 16662. The meeting began with the pledge of alliance to the flag of the United States of America.

Those present included BCAA board members Herbert Bolger, Tom Hite, Gary Orner, Seth Smith, and Drew Swope. Also present were Ted Beam, Blair County Commissioners' representative to the BCAA Board, Tracy Plessinger, BCAA Manager; David Pertile, BCAA Solicitor; David Jones, Delta Airport Consultants; Dave Scott, Young, Oakes, Brown & Co.; Mark Cestari, Southern Airways; and Kay Stephens, Altoona Mirror.

The chairman announced that an executive session was held on Friday, May 31, 2019, for the purpose of considering the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option, as provided in Section 708(a)(3) of the Sunshine Act.

Approval of Agenda

- A. Tom Hite made a motion to approve the agenda for the June 10, 2019, Regular Meeting. Herbert Bolger seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Approval of Minutes

- A. Herbert Bolger made a motion to approve the minutes from the May 13, 2019, Regular Meeting. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Visitors

- A. Dave Scott, of Young, Oakes, Brown, and Co. reported on the 2018 audit. No major findings were reported and several recommendations were made. Detail found in attached audit.
- B. Mark Cestari, of Southern Airways, reported on operational and marketing items for Southern Airways. Detail found in attached written report.

Manager's Report

- A. Tracy Plessinger, BCAA Manager, reported to the board on various items. (Details contained in written "Manager's Report – June 10, 2019.") Tom Hite made a motion of approve the Manager's Report. Herb Bolger seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Engineer's Report

- A. David Jones, Delta Airport Consultants, reported to the board on various items. (Detail contained in written "Project Status Report – May 2019 – Updated June 7, 2019.") Herbert Bolger made a motion to approve the Engineer's Report. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Board Committee Reports

- A. **Property Committee** – Items relating to the new construction projects were discussed in the Manager and Engineer Reports. Other items were reserved for Executive Session.
- B. **Finance Committee** – Financial statements for the month were distributed. A motion is included on the agenda to pay June Invoices.
- C. **Marketing Committee** – Nothing to report.
- D. **Personnel Committee** – Nothing to report.

E. **Communications** – Nothing to report.

F. Tom Hite made a motion to approve the board committee reports. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Public Comment on Agenda Items

A. None.

Old Business.

A. None

New Business

A. Tom Hite made a motion to authorize authority officers, employees, and solicitor to investigate and pursue the acquisition of a liquor license for use at the airport. Seth Smith seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

B. Gary Orner made a motion to approve payment of June invoices from the General Fund in the amount of \$17,621.95; June invoices from the Local Project Fund in the amount of \$1,095.25; and from the State Project Fund in the amount of \$1,095.25. Seth Smith seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

General Public Comment

A. None.

Adjournment

A. Tom Hite made a motion to adjourn the regular meeting and enter into Executive Session for the purpose of considering the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option, as provided in Section 708(a)(3) of the Sunshine Act.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, July 8, 2019.

Mike Ritchey, Secretary, BCAA