

BLAIR COUNTY AIRPORT AUTHORITY

REGULAR MEETING

DECEMBER 27, 2018

Drew Swope, Chairman, called a Special Meeting of the Blair County Airport Authority to order at 11:30 AM. The meeting was held in the Blair Room of the Blairmont Club, 265 Larch Street, Hollidaysburg, PA.

Those present included BCAA board members Herbert Bolger, Thomas Hite, Gary Orner, Mike Ritchey, Seth Smith, Ben Stapelfeld, Jr., and Drew Swope. Also present were Tracy Plessinger, BCAA Manager; and David Pertile, BCAA Solicitor.

Approval of Agenda

- A. Gary Orner made a motion to approve the agenda for the December 27, 2018, Regular Meeting. Thomas Hite seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Public Comment on Agenda Items

- A. None.

New Business

- A. Herbert Bolger made a motion to approve employee pay schedule for 2019 as presented by the Manager and Personnel Committee, with pay increases to take effect on December 31, 2018. Thomas Hite seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- B. Gary Orner made a motion to approve a bonus for 2018 for the Airport Manager in the amount of \$3,000. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- C. Thomas Hite made a motion to set the hourly rate for accounting services from BLINK Inc. at \$50. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- D. Mike Ritchey made a motion to approve the BCAA budget for 2019, projecting \$527,377 in revenues, and \$526,916 in expenditures. Seth Smith seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- E. Thomas Hite made a motion to approve a settlement agreement with Lesnevich and Detwiler regarding a lease for office space in the terminal building in the amount of \$7,000. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- F. Gary Orner made a motion to recommend Ben Stapelfeld, Jr. to the Blair County Commissioners for reappointment to the BCAA Board for another 5-year term. Thomas Hite seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- G. Seth Smith made a motion to approve payment of December invoices from the General Fund in the amount of \$36,620.53; from the State Project Account in the amount of \$6,250.00; and from the Local Project Account in the amount of \$37,500. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

General Public Comment

- A. None.

Adjournment

- A. Thomas Hite made a motion adjourn the regular meeting and enter Executive Session for the purpose of considering the lease of real property up to the time an option to purchase or lease the real

property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option, as provided in Section 708(a)(3) of the Sunshine Act. Gary Orner seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

- B. The annual reorganization, and January regular meeting, will be held on Monday, January 14, 2019, at 6:00 PM in the BCAA Offices.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, January 14, 2019.

Mike Ritchey, Secretary, BCAA