

BLAIR COUNTY AIRPORT AUTHORITY

REGULAR MEETING

MAY 26, 2017

Thomas Hite, Vice Chairman, called the Special Meeting of the Blair County Airport Authority to order at 8:00 AM. The meeting was held in the Executive Conference Room of the Devorris Center for Business Development, 3900 Industrial Park Drive, Altoona, PA.

Those present included BCAA board members Herbert Bolger, Thomas Hite, Mike Ritchey, Seth Smith, and Drew Swope. Also present was Tracy Plessinger, BCAA Manager.

Approval of Agenda

- A. Herb Bolger made a motion to approve the agenda for the May 26, 2017, Regular Meeting. Drew Swope seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Floor Opened for Public Comment on Agenda Items

- A. No comments.

Old Business

- A. There was no old business for discussion or action.

New Business

- A. Drew Swope made a motion to approve a contract with Barbush Rentals for AVIS Car Rental service at AOO, pending final review and approval by manager and solicitor. All board members present voted Aye. Motion passed.
- B. A motion to approve purchase of equipment for restaurant, store, and AVIS operations, from AOO Kitty Hawk, for \$8,700, plus the value of food inventory remaining at close of business on Sunday, May 28, 2017 was tabled.
- C. A motion to approve hiring Courtney Lees as an airport employee to operate the AVIS and store operations at AOO, effective Monday, May 29, 2017, at a starting rate of \$9.00/hour, with a 90-day probationary was tabled.
- D. Herbert Bolger made a motion to approve the purchase of a used line painting machine from R&L Maintenance, for a price of \$7,000.
- E. Drew Swope made a motion to approve payment of funds from the General Fund Account for airport operations in the amount \$14,453.90. Seth Smith seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- F. Mike Ritchey made a motion to approve hiring Joshua Kulis, as kitchen supervisor at a rate of \$12.00/hour, and Amanda Briel, as restaurant supervisor, at a rate of \$10.00/hour. Both employees are to be hired on a full-time basis, effective May 30, 2017, with a 90-day probationary period. Seth Smith seconded the motion. All board members present voted Aye. Motion passed.

Adjournment

- A. Herbert Bolger made a motion to adjourn the meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

B. Next regular meeting will be held on Monday, June 12, 2017, at 6:00 PM, in the BCAA Offices.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, June 12, 2017.

Mike Ritchey, Secretary, BCAA