



ALTOONA BLAIR COUNTY AIRPORT AUTHORITY

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MARTINSBURG, PA 16662

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Manager's Report

February 9, 2016

General

1. Sun Air's completion rate dropped to 84% for January. However, most of that drop was due to unavoidable weather cancellations. Passenger numbers were down, as they traditionally are throughout the entire aviation industry in January. The numbers are higher than January of 2015 and future bookings began to rise substantially in January. The report of completed flights, enplanements, and total passengers is included with this report.

Marketing/Promotion

1. Sun Air is introducing two new programs to help encourage business travel. "Bring the Business Home" is a program targeted directly at businesses in the area, and "Fly All the Way Here" is a program targeted at the hotels in the area. Both programs offer commission incentives for businesses and hotels to encourage travel via Sun Air at AOO.

2. Wings of Freedom event, August 19-21. In addition to the Collings Foundation, thus far we have commitments from IG Flight Services, Kitty Hawk Restaurant, Sun Air Express, Greater Pennsylvania Military Preservation Association, Blair County Antique Auto Club, and Altoona Corvette Club to participate in our event.

Property

1. The new 30kw regulator for the main Runway 21/03 has been installed and all runway and taxiway is back in full operation.

2. Roger Hull has agreed to lease the former pilots lounge across from the Kitty Hawk as office space for the restaurant. There is a motion on the agenda to approve the amendment to the Kitty Hawk lease.

3. I have prepared the final information for the pre-application for USDA funding for our T-Hangar project. Jeff Stouffer, our USDA Community Programs Specialist in Carlisle, has submitted our application to the state USDA office for approval. Once the state office approves, Jeff and his environmental coordinator will visit our site and we will have an application meeting to move the project to the next phase. Before we make the final application, the board will need to decide on the exact scope of the project.

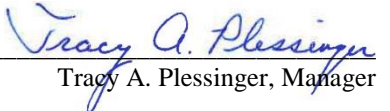
Personnel

1. Diane Miller has completed her 90-day probationary period and is doing an excellent job. I am recommending that we increase her hourly wage to \$10.00. There is a motion on the agenda to approve the increase.

Finance

1. We have received payment of \$56,744.91 in back lease payments from the Commonwealth for the PSP Hangar. We have transferred \$13,000 to repay the Local Project Account and \$20,000 to repay our Line of Credit for funds that were transferred to the General Fund to pay operational expenses over the past few months. Of the \$23,744.91 remaining, \$20,976.00 will go as a capital expenditure for the new regulator.

2. Financial reports for the month are included in meeting information. Total General Fund Expenditures are \$56,043.81.


Tracy A. Plessinger, Manager