



ALTOONA BLAIR COUNTY AIRPORT AUTHORITY

310 AIRPORT DRIVE, SUITE 6

MARTINSBURG, PA 16662

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Manager's Report

May 11, 2015

Chairman

Thomas M. Hite

Vice-Chairman

Gary Orner

Secretary

Mike Ritchey

Treasurer

Ben Stapelfeld Jr.

Board Members

Andrew (Drew) Swope

Martin J. Marasco

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Airport Manager

Tracy Plessinger

Blair County Commissioners

Terrence Tomassetti

Diane Meling

Ted Beam

Solicitor

David Pertile

General

Sun Air's completion rate continues to be good. They have also completed the move of their ticketing to a new reservation system, and are now able to sell their ExpressPacks on line at www.flysunairexpress.com. There is also now a dedicated customer care center, which is staffed seven days a week at (844)8SUNAIR (878-6247). Passenger numbers remained steady for April. We expect that as advertising ramps up for the summer travel season, those numbers will increase. The report of completed flights, enplanements, and total passengers is included with this report.

We have received information from the Rural Air Service Alliance requesting us to become members. The alliance lobbies for rural airport and air service issues.

Property

The painting project in the terminal has been completed. The inmates also thoroughly cleaned the Durawall wainscoting and replaced the missing areas of Durawall and oak chair rail. The total cost of the materials for the project was approximately \$3,000, \$1,000 less that was originally planned. The inmates and their supervising officer, Randy Dukeman, did an excellent job and greatly improved the appearance of the terminal.

There are several leases on the agenda for approval this evening. These include updated leases with Kitty Hawk and Hertz, and a new lease with Mokulele Airlines. These leases have been reviewed by the property committee and recommended to the board for approval.

The Manager, Property Committee, Delta Airport Consultants, and PennDOT have been discussing a project to add and replace general aviation hangars. This is an important project for improving facilities for our existing General Aviation customers and reaching out to additional General Aviation users. There is a motion on tonight's agenda to authorize Delta Airport Consultants to prepare a project scope and sequence to be submitted to the BCAA Board for approval, and then to PennDOT as part of a Capital Budget Grant Application.

The lease for Oak Grove Investments LLC is expiring at the end of the year. There is a motion on the agenda to notify Oak Grove that per the provisions of their lease, the BCAA will taking possession of the premises as of January 2, 2016.

There are several outstanding issues with both the FBO and DeGol Fuel Farms that need to be addressed by the contractor. The authority has declined to release any retainage until these items are corrected.

We have received no further information from the FAA regarding a future lease on the AFSS building.

Marketing/Promotion

Explore Altoona, Sun Air Express, and AOO are sponsoring a Summer 2015 – Sun Air Express/Explore Altoona – Pittsburgh Partnership Co-op program to encourage inbound air traffic from PIT to AOO this summer. The details of this project are on the attached flyer, which will be going to all Explore Altoona members to offer them the opportunity to be a part of this program. There is a motion on tonight's agenda to approve the airport's participation in this event.

The Altoona Airport, Sun Air Express, IG Flight Services, and Kitty Hawk Restaurant are sponsoring a Drive-in/Fly-in Explore Altoona Airport event. The event will include a general aviation fly-in, free site-seeing flights by Sun Air, pancake breakfast and hamburger/hotdog lunch provided by Kitty Hawk, a car show, an airplane show, and a live broadcast by Froggy 98. The date for the event is Saturday, June 27. A draft of a logo for this event which was created by Sun Air's designer is included with this report. There is a motion on tonight's agenda for the board to approve this event.

Personnel

Corey Butler has resigned his position with airport maintenance. There is a motion on tonight's agenda to accept his resignation.

The manager and personnel committee have conducted interviews for an airport maintenance position and recommend that the board hire Francis Snyder for the position. There is a motion on tonight's agenda to approve his hiring.

Finance

Financial reports for the month are included in meeting information. Total General Fund Expenditures - \$24, 531.87. Total FAA Fund Expenditures - \$14,038.57. Total State Fund Expenditures - \$4,422.04. Total Local Project Fund Expenditures - \$779.92.

