

**BLAIR COUNTY AIRPORT AUTHORITY
REGULAR MEETING
FEBRUARY 9, 2015**

Thomas Hite called the Regular Meeting of the Blair County Airport Authority to order at 6:00 PM. The meeting was held in the conference room of the Altoona-Blair County Airport, 310 Airport Drive, Martinsburg, PA 16662. The meeting began with the pledge of alliance to the flag of the United States of America.

Those present included BCAA board members Thomas Hite, Gary Orner, Martin Marasco, Mike Ritchey, and Drew Swope. Board members Herbert Bolger and Ben Stapelfeld and Blair County Commissioner's Representative, Diane Meling were absent. Also present were Tracy Plessinger, BCAA Manager, David Pertile, BCAA Solicitor, Matt Dunn, of Delta Airport Consultants, and Kay Stephens, of the Altoona Mirror. Tom Gray and several members of the Greater Pennsylvania Military Preservation Association arrived at 6:30.

Martin Marasco made a motion to approve the agenda for the February 9, 2015, Regular Meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted aye. Motion passed.

REGULAR MEETING

Approval of Minutes

- A. Martin Marasco made a motion to approve the minutes from the January 12, 2015 Reorganization and Regular Meeting. Drew Swope seconded the motion. All board members present voted Aye. Motion passed.

Manager's Report

- A. Tracy Plessinger, BCAA Manager, reported to the board on various items. (Detail contained in written "Manager's Report – February 9, 2015.")
- B. Members of the Greater Pennsylvania Military Preservation Association addressed the board and answered questions regarding their participation in the possible Collings Foundation WWII Fly-in this summer.
- C. Martin Marasco made a motion to approve the Manager's Report. Mike Ritchey seconded the motion. All board members present voted Aye. Motion passed.

Engineer's Report

- A. Delta Airport Consultants presented an update to the board on current projects. (Detail contained in written "Project Status Report – January 2015 – Updated February 4, 2015)
- B. Drew Swope made a motion to approve the Engineer's Report. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Board Committee Reports

- A. **Property Committee** - Martin Marasco, Committee Chair, presented the report of the Property committee. There are several potential leases which are in the discussion/negotiation phase. These will be discussed further in executive session.
- B. **Finance Committee** – Ben Stapelfeld, Committee Chair, presented financial statements for the month. A motion is included on the agenda for approval of disbursements for the month.

- D. **Marketing Committee** – Gary Orner, Committee Chair, discussed the possibility of a return of the Wings of Freedom Tour and related events. Members of the Greater Pennsylvania Military Preservation Association addressed the board and answered questions regarding their participation in the possible Collings Foundation WWII Fly-in this summer.
- C. **Personnel Committee** – A motion has been included on this month’s agenda to change Corey Butler’s status from part-time to full-time.
- D. **Communications** – There were no items to report pertaining to the Communications Committee.
- E. Mike Ritchey made a motion to approve the board committee reports. Drew Swope seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Floor Opened for Public Comment on Agenda Items

- A. There was no public comment on agenda items.

Old Business

- A. There was no Old Business for the board to discuss or act on.

New Business

- A. Martin Marasco made a motion to invite the Collings Foundation to hold the Wings of Freedom Tour at AOO again this summer and also to approve the Greater Pennsylvania Military Preservation Association holding a series of events honoring World War II Veterans at the airport in conjunction with the event. All events and required documentation must receive prior approval from BCAA marketing Committee, Altoona-Blair County Airport Manager, and BCAA Solicitor. Drew Swope seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- B. Drew Swope made a motion to approve painting the interior of the terminal building at a cost not to exceed \$4,000. Mike Ritchey seconded the motion. A vote was taken. All board members present voted aye. Motion passed.
- C. Martin Marasco made a motion to approve lease rates for airport land areas for hanger construction as follows: Tier 1 - \$0.65/sq.ft. Tier 2 - \$0.30/sq.ft. Tier 3 - \$0.20/sq.ft. Mike Ritchey seconded the motion. A vote was taken. All board members present voted aye. Motion passed.
- D. Mike Ritchey made a motion to change Corey Butler’s employment status from part-time to full-time, effective February 2, 2015, and to begin a 90-day probationary period on that date. Drew Swope seconded the motion. A vote was taken. All board members present voted aye. Motion passed.
- E. Drew Swope made a motion to approve payment of general fund expenses for operations in the amount of \$24,592.72, \$8,878.69 of which was paid prior to the meeting. Marty Marasco seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

General Public Comment

- A. Kay Stephens, of the Altoona Mirror, asked where the funds were coming from to paint the airport terminal interior. The manager responded that funds will be used from maintenance and also from advertising as most of our advertising budget is being covered by the PIT Connector program.

Adjournment

- A. Martin Marasco made a motion to adjourn the public meeting and enter executive session for the purpose of considering the purchase or lease of real property up to the time an option to

purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option, as provided in Section 708(a)(3) of the Sunshine Act. Mike Ritchey seconded the motion. A vote was taken. All board members present voted aye. Motion passed.

- B. March regular meeting of the BCAA Board will be held on March 9, 2015, at the Altoona-Blair County Airport Conference Room at 6:00PM.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, March 9, 2015.

Mike Ritchey, Secretary, BCAA