



# ALTOONA BLAIR COUNTY AIRPORT AUTHORITY

310 AIRPORT DRIVE, SUITE 6

MARTINSBURG, PA 16662

Phone (814) 793-2027 Fax (814) 793-2655

## Manager's Report

November 14, 2016

Chairman  
Gary Orner

Vice-Chairman  
Thomas M. Hite

Secretary  
Mike Ritchey

Treasurer  
Ben Stapelfeld Jr.

Board Members  
Andrew (Drew) Swope  
Martin J. Marasco  
Herbert Bolger, Jr.

Airport Manager  
Tracy Plessinger

Solicitor  
David Pertile

Blair County Commissioners  
Bruce Erb  
Terrence Tomassetti  
Ted Beam

### General

1. Southern Airway's overall completion rate was 94% for October, with a controllable completion rate of 97%. Passenger loads are down slightly, 10% from September's record month, but up 35% from October of 2015. The reports of completed flights, enplanements, and total passengers are included with this report.

2. DOT has approved our request for a waiver of both the 10 enplanement, and \$200/passenger subsidy requirements. This waiver is for failure to meet the requirements in the 2015 federal budget year, which ended September 30, 2015. At some point, after we are well into the 2017 budget year, we will need to apply for a waiver for the 2016 budget year, which ended September 30, 2016.

3. Delta Airport Consultants has prepared a new base agreement for the next 5-year contract. There is a motion on the agenda to approve this contract.

### Marketing/Promotion

1. Southern Airways will begin marketing the new BWI service and continuing PIT service in conjunction with the new services being offered at DUJ and JST Airports.

2. The airport will be sponsoring the Blair County Chamber of Commerce Breakfast Club on January 12, when the County Commissioners will be the guests for their annual Q&A session.

### Property

1. Safe Q, LLC has completed work on the self-serve AvGas system. Work is continuing on the truck fill systems for both AvGas and Jet A. Billing for the first phase of work is included with tonight's approvals.

2. Flightway One, LLC, will be removing the DeGol Jet A system the week of November 20 or 27.

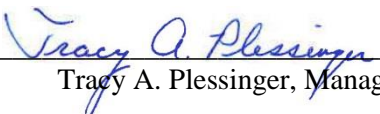
3. The old roof on the White Maintenance Garage has been replaced with a new metal roof. The materials were purchased from Cove Lumber and our maintenance staff, primarily Del Hoover, provided the labor. This created a substantial savings over contracting the work.

4. We are continuing planning for construction projects utilizing both capital budget grant and USDA-RD loan funds. The Blair County Commissioner have voted to allow their solicitor to begin working with us on the needed loan documents for USDA. We have also met with our state representatives to discuss our projects and are planning a meeting with representatives of Governor Wolf and PennDOT BOA.

### Finance

1. A preliminary, working budget for 2017 has been prepared. There is a motion on tonight's agenda for the board to approve the preliminary budget. Based on continued board and management input, this budget may be altered before presented for final approval at next month's meeting

2. Financial reports for the month of October are included. Invoices for November total \$32,143.71 from the General Account.

  
Tracy A. Plessinger, Manager

# AOO SOUTHERN AIRWAYS EXPRESS FLIGHT/PASSENGER COUNTS

	OUTBOUND STATISTICS						INBOUND STATISTICS						TOTAL STATISTICS					
	Sch. OB Flts.	Com. OB Flts.	% OB Flts. Com.	Tot. OB PAX	Avg. PAX/ Flt. OB	Avg. OB PAX/ Day *	Sch. IB Flts.	Com. IB Flts.	% IB Flts. Com.	Tot. IB PAX	Avg. PAX/ Flt. IB	Avg. IB PAX/ Day	Tot. Flts.	Tot. Com. Flts.	% Flts. Com.	Tot. PAX	Avg. PAX/ Flt.	Avg. PAX/ Day **
2014-12	109	64	59%	145	2	5	110	70	64%	111	2	4	219	134	61%	256	2	8
2015-01	112	66	59%	80	1	3	112	63	56%	106	2	3	224	129	58%	186	1	6
2015-02	105	57	54%	69	1	2	103	58	56%	60	1	2	208	115	55%	129	1	4
2015-03	116	86	74%	190	2	6	116	85	73%	174	2	6	232	171	74%	364	2	12
2015-04	112	105	94%	187	2	6	112	105	94%	174	2	6	224	210	94%	361	2	12
2015-05	114	111	97%	199	2	6	114	111	97%	144	1	5	228	222	97%	343	2	11
2015-06	112	106	95%	206	2	7	112	106	95%	176	2	6	224	212	95%	382	2	12
2015-07	116	104	90%	227	2	7	116	104	90%	191	2	6	232	208	90%	418	2	13
2015-08	114	111	97%	297	3	10	114	111	97%	272	2	9	228	222	97%	569	3	18
2015-09	112	106	95%	263	2	8	112	106	95%	223	2	7	224	212	95%	486	2	16
2015-10	115	106	92%	240	2	8	115	106	92%	198	2	6	230	212	92%	438	2	14
2015-11	111	111	100%	250	2	8	111	111	100%	237	2	8	222	222	100%	487	2	16
2015-12	116	106	91%	232	2	8	116	105	91%	183	2	6	232	211	91%	415	2	14
2016-01	114	96	84%	174	2	6	114	96	84%	119	1	4	228	192	84%	293	2	10
2016-02	108	94	87%	129	1	4	108	94	87%	97	1	3	216	188	87%	226	1	8
2016-03	116	113	97%	207	2	7	116	112	97%	197	2	7	232	225	97%	404	2	14
2016-04	111	102	92%	182	2	6	111	101	91%	163	2	5	222	203	91%	345	2	12
2016-05	115	113	98%	225	2	7	115	113	98%	202	2	7	230	226	98%	427	2	14
2016-06	112	109	97%	272	2	9	112	108	96%	217	2	7	224	217	97%	489	2	16
2016-07	114	112	98%	262	2	9	114	111	97%	244	2	8	228	223	98%	506	2	17
2016-08	116	112	97%	290	3	9	116	111	96%	262	2	8	232	223	96%	552	2	18
2016-09	112	110	98%	329	3	11	112	110	98%	287	3	10	224	220	98%	616	3	21
2016-10	114	107	94%	306	3	10	114	108	95%	284	3	9	228	215	94%	590	3	19

**The 2 numbers above that are most important for our EAS designation are:**

\* Avg. OB PAX/Day - This number must be at 10 to maintain EAS status.

\*\* Avg. PAX/Day - This number must be at 33 to maintain EAS status.



Flight Operations Dept.  
 Completion Factor recap  
 Altoona, PA  
 Period: October, 2016

	Operations		Cancellations		Notes
	Sched	Actual	Cont.	Non-Cont	
1-Oct	6	6			
2-Oct	6	6			
3-Oct	8	8			
4-Oct	8	6		2	WX. PIT vis under mins
5-Oct	8	8			
6-Oct	8	6		2	WX. AOO vis under mins
7-Oct	8	8			
8-Oct	6	6			
9-Oct	6	6			
10-Oct	8	8			
11-Oct	8	8			
12-Oct	8	8			
13-Oct	8	8			
14-Oct	8	8			
15-Oct	6	6			
16-Oct	6	6			
17-Oct	8	8			
18-Oct	8	8			
19-Oct	8	8			
20-Oct	8	8			
21-Oct	8	8			
22-Oct	6	3		3	WX icing conditions
23-Oct	6	6			
24-Oct	8	8			
25-Oct	8	8			
26-Oct	8	6	2		crew disruption, sick
27-Oct	8	8			
28-Oct	8	8			
29-Oct	6	4	2		lack of crew / crew times
30-Oct	6	4	2		ops dec to protect jhw
31-Oct	8	8			

CF MTD

ALL Completion (Including non cont)

**94.3%**

Controllable Completion

**97.4%**