



ALTOONA BLAIR COUNTY AIRPORT AUTHORITY

310 AIRPORT DRIVE, SUITE 6

MARTINSBURG, PA 16662

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Manager's Report December 14, 2015

General

1. Sun Air's completion rate continued to be high, hitting 100% for November, while passenger numbers ticked up slightly. The report of completed flights, enplanements, and total passengers is included with this report.
2. Our annual FAA review/inspection begins today and will continue through Thursday. Frank Loprano is the FAA representative performing this year's inspection and is in attendance at tonight's meeting.

Marketing/Promotion

1. Sun Air Express is currently running radio advertising and promotions as well as newspaper and TV advertising to promote the PIT Connector service. Sun has also extended its Friends and Family Fare through December 31, 2015. This fare offers substantial discounts for family members traveling together and will be an excellent promotion for the Holiday travel season.
2. Gary Orner has been working with the Wings of Freedom group regarding a possible visit in 2016.

Property

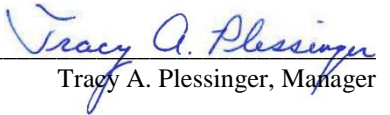
1. There is a motion on tonight's agenda to reduce the amount of space being leased by IG Flight Services for office and training space in the former AFSS Building.
2. The work to refit the Tenco Snow Plow to our Mack Truck has been complete and the plow will be available for use for snow removal this winter.
3. USDA-RD requested additional information relating to our pre-application to acquire funds for the local share of the cost to construct new General Aviation T-Hangars. This information has been submitted and pending approval of the pre-application, the next step in the funding process is for a USDA Representative to do a site visit to begin the process of evaluating the feasibility of the project.
4. John Parzych, of Mike Barta Inc. has completed his evaluation of the fuel farm systems.
5. The new 30kw regulator for the main Runway 21/03 should arrive by the first week of January. We are currently operating that runway on the smaller, Runway 12/30, regulator. We have been able to continue to operate Runway 12/30 on the Taxiway D regulator, but switching Taxiway D to the Taxiway A, B & C regulator.
6. The Commonwealth Board of Commissioners of Public Grounds and Buildings has approved the Novation for the PSP Hangar. However, we will not receive payment of the outstanding or ongoing lease payments until the state budget is approved.

Personnel

1. Compensation levels for BCAA employees for 2016 have been discussed and approved by the Personnel Committee. There is a motion on tonight's agenda to approve compensation levels for 2016.

Finance

1. In addition to the usual financial documents, there is a final proposed budget included with tonight's documents. There is a motion on tonight's agenda for the board to approve the final budget.
2. Financial reports for the month are included in meeting information. Total General Fund Expenditures are \$23,714.83.


Tracy A. Plessinger, Manager