

BLAIR COUNTY AIRPORT AUTHORITY
REGULAR MEETING
SEPTEMBER 12, 2016

Gary Orner called the Regular Meeting of the Blair County Airport Authority to order at 6:00 PM. The meeting was held in the Blair County Airport Authority Offices at the Altoona-Blair County Airport, 310 Airport Drive, Martinsburg, PA 16662. The meeting began with the pledge of alliance to the flag of the United States of America.

Those present included BCAA board members Herbert Bolger, Mike Ritchey, Ben Stapelfeld, Jr., AND Drew Swope. Also present were Ted Beam, Blair County Commissioners' Representative to the BCAA Board; Tracy Plessinger, BCAA Manager; David Pertile, BCAA Solicitor; and Ryan Brown, of the Altoona Mirror. David Jones, of Delta Airport Consultants, joined the meeting by phone for the Engineer's Report.

REGULAR MEETING

Approval of Agenda

- A. Herbert Bolger made a motion to approve the agenda for the September 12, 2016, Regular Meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Approval of Minutes

- A. Drew Swope made a motion to approve the minutes from the August 8, 2016, Regular Meeting. Mike Ritchey seconded the motion. All board members present voted Aye. Motion passed.

Visitors

- A. None scheduled.

Manager's Report

- A. Tracy Plessinger, BCAA Manager, reported to the board on various items. (Details contained in written "Manager's Report – September 12, 2016.")
- B. Herbert Bolger made a motion to approve the Manager's Report. Mike Ritchey seconded the motion. All board members present voted Aye. Motion passed.

Engineer's Report

- A. David Jones presented a report from Delta Airport Consultants by phone. (Detail contained in written "Project Status Report – August 2016 – September 12, 2016")
- B. Mike Ritchey made a motion to approve the Engineer's Report. Ben Stapelfeld, Jr. seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Board Committee Reports

- A. **Property Committee** – David Jones discussed the upcoming hangar/office construction projects.
- B. **Finance Committee** – Ben Stapelfeld, Jr., Committee Chair, presented financial statements for the month. A motion is included on the agenda for approval of disbursements for the month.
- C. **Marketing Committee** – The manager reported that the Wings of Freedom event was a success. Also, Southern Airways will begin marketing the new BWI service after formal approval by DOT.

- D. **Personnel Committee** – Our new maintenance employee, Del Hoover, is doing well and is scheduled for ARFF training the last week of September.
- E. **Communications** – Nothing to report.
- F. Mike Ritchey made a motion to approve the board committee reports. Drew Swope seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Floor Opened for Public Comment on Agenda Items

- A. No Comments.

Old Business

- A. There was no old business for discussion or action.

New Business

- A. Mike Ritchey made a motion to request that DOT modify the contract offered to Southern Airways Express to provide two daily flights to PIT and two daily flights to BWI at the same subsidy level as the original four daily flights to PIT. Drew Swope seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- B. Drew Swope made a motion to approve submitting a request for waiver of the DOT order terminating EAS service at AOO. Ben Stapelfeld, Jr. seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- C. Herbert Bolger made a motion to approve entering into negotiations with Delta Airport Consultants to conclude a five-year contract for service to BCAA and AOO. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- D. Drew Swope made a motion to approve payment of invoices for Airport Operations from the General Fund in the amount of \$30,529.89, \$12,109.52 of which was paid prior to the meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

General Public Comment

- A. Ryan Brown, of the Altoona Mirror, asked several questions about the proposed service to BWI and how it could affect the airport's EAS status.

Adjournment/Executive Session

- A. Drew Swope made a motion to adjourn the meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.
- B. The October regular meeting of the BCAA will be held on October 10, 2016, in the Blair County Airport Authority Offices at 6:00PM.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, October 10, 2016.

Mike Ritchey, Secretary, BCAA