

BLAIR COUNTY AIRPORT AUTHORITY
REGULAR MEETING
JUNE 8, 2015

Thomas Hite called the Regular Meeting of the Blair County Airport Authority to order at 6:00 PM. The meeting was held in the conference room of the Altoona-Blair County Airport, 310 Airport Drive, Martinsburg, PA 16662. The meeting began with the pledge of alliance to the flag of the United States of America.

Those present included BCAA board members Herbert Bolger, Thomas Hite, Gary Orner, Martin Marasco, Mike Ritchey, and Ben Stapelfeld. Blair County Commissioner's Representative, Diane Meling was absent. Also present were Tracy Plessinger, BCAA Manager, David Pertile, BCAA Solicitor; Matt Dunn, of Delta Airport Consultants; Roger Hull of Kitty Hawk Restaurant; and Kay Stephens, of the Altoona Mirror.

Mike Ritchey made a motion to approve the agenda for the June 8, 2015, Regular Meeting. Martin Marasco seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

REGULAR MEETING

Approval of Minutes

- A. Herbert Bolger made a motion to approve the minutes from the May 11, 2015, Regular Meeting and the May 29, 2015 Special Meeting. Mike Ritchey seconded the motion. All board members present voted Aye. Motion passed.

Manager's Report

- A. Tracy Plessinger, BCAA Manager, reported to the board on various items. (Detail contained in written "Manager's Report – June 8, 2015.")
- B. Martin Marasco made a motion to approve the Manager's Report. Herbert Bolger seconded the motion. All board members present voted Aye. Motion passed.

Engineer's Report

- A. Delta Airport Consultants presented an update to the board on current projects. (Detail contained in written "Project Status Report – May 2015 – Updated June 4, 2015)
- B. Herbert Bolger made a motion to approve the Engineer's Report. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Board Committee Reports

- A. **Property Committee** – Drew Swope, Committee Chair, presented the report of the Property Committee. Discussions are continuing on several items. No action is required at tonight's meeting.
- B. **Finance Committee** – Ben Stapelfeld, Committee Chair, presented financial statements for the month. A motion is included on the agenda for approval of disbursements for the month.
- C. **Marketing Committee** – Gary Orner, Committee Chair the Manager reported that plans are continuing for an airport drive-in/fly-in to be held June 27. Also, we are still working to bring a WWII aircraft display to the airport in the fall.
- C. **Personnel Committee** – There were no items to report pertaining to the Personnel Committee.
- D. **Communications** – There were no items to report pertaining to the Communications Committee.

- E. Mike Ritchey made a motion to approve the board committee reports. Marty Marasco seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

Floor Opened for Public Comment on Agenda Items

- A. Stephens asked about the new lease between IG Flight Services and Navmar Applied Sciences Corporation that was approved by the BCAA Board at the May 29, 2015, Special Meeting and referenced in the property committee report. Martin Marasco provided a press release from ABCD Corporation, that was instrumental in bringing the company to Blair County, and also referred Ms. Stephens to Mr. Ed. Celiano, of Navmar for further information on the company's.

Old Business

- A. There was no Old Business for the board to discuss or act on.

New Business

- A. The board tabled a motion to approve membership in the Rural Air Service Alliance at an annual cost of \$2,000.
- B. Herbert Bolger made a motion to approve payment of invoice for Airport Operations from the general Fund in the amount of \$28,766.59, \$6,288.51 of which was paid prior to the meeting; from the State Project Account for the Fuel Farm Project in the amount of \$17,283.21, which was paid prior to the meeting; and from the Local Project Account for the Fuel Farm Project in the amount of \$12,308.26, which was paid prior to the meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

General Public Comment

- A. None.

Adjournment

- A. Herbert Bolger made a motion to adjourn the regular meeting. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed. Meeting adjourned at 7:03 PM.
- B. The July regular meeting of the BCAA Board will be held on July 13, 2015, at the Altoona-Blair County Airport Conference Room at 6:00PM.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, July 13, 2015.

Mike Ritchey, Secretary, BCAA