

**BLAIR COUNTY AIRPORT AUTHORITY
SPECIAL MEETING
MAY 29, 2015**

Herbert Bolger called the Special Meeting of the Blair County Airport Authority to order at 7:00 AM. The meeting was held in the conference room of the Altoona Blair County Development Corporation, 3900 Industrial Park Drive, Altoona, PA 16602.

Those present included BCAA board members Herbert Bolger, Martin Marasco, Mike Ritchey, Ben Stapelfeld, and Drew Swope. BCAA Board Members Thomas Hite and Gary Orner, and Blair County Commissioner's Representative, Diane Meling were absent. Also present were Tracy Plessinger, BCAA Manager and David Pertile, BCAA Solicitor.

Martin Marasco made a motion to approve the agenda for the May 29, 2015, Special Meeting. Drew Swope seconded the motion. A vote was taken. All board members present voted Aye. Motion passed.

REGULAR MEETING

Floor Opened for Public Comment on Agenda Items

- A. None.

Old Business

- A. There was no Old Business for the board to discuss or act on.

New Business

- A. Ben Stapelfeld made a motion to approve a sublease agreement between IG Flight Services LLC and Navmar Applied Sciences Corporation, dated May 22, 2015. Mike Ritchey seconded the motion. A vote was taken. Board members Bolger, Ritchey, Stapelfeld, and Swope voted Aye. Board Member Marasco abstained due to a potential conflict of interest arising from the fact that he is President and CEO of the Altoona Blair County Development Corporation, which worked with Navmar Applied Sciences Corporation, the Department of Community and Economic Development, and the Governor's Action Team, to bring the Navmar project to Blair County. Motion passed.
- B. Martin Marasco made a motion to approve renewal of property insurance coverage with Travelers Indemnity Company through national hangar insurance program at an annual premium of \$29,011; automobile insurance coverage with Travelers Indemnity Company through National Hangar Insurance Program at an annual premium of \$4,512; and liability insurance with Commerce and Industry Insurance Company through AIG at an annual premium of \$5,421. Mike Ritchey seconded the motion. All board members present voted Aye. Motion passed.

General Public Comment

- A. None

Adjournment

- A. Ben Stapelfeld made a motion to adjourn the special meeting and enter into executive session for the purpose of consulting with an attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed, as provided in Section 708(a)(4) of the Sunshine Act. Mike Ritchey seconded the motion. A vote was taken. All board members present voted Aye. Motion passed. Meeting adjourned at 7:10 AM.
- B. The June regular meeting of the BCAA Board will be held on June 8, 2015, at the Altoona-Blair County Airport Conference Room at 6:00PM.

Tracy A. Plessinger, Manager, BCAA

Approved by BCAA Board, June 8, 2015.

Mike Ritchey, Secretary, BCAA

**MEMORANDUM OF VOTING CONFLICT
FOR BLAIR COUNTY AIRPORT AUTHORITY**

I, **MARTIN MARASCO**, hereby disclose that on the 29th day of May, 2015:

(a) A motion or measure came before the Blair County Airport Authority which (check one):

___ potentially inured to the private pecuniary benefit of myself;

___ potentially inured to the private pecuniary benefit of _____,
who is a member of my immediate family;

X potentially inured to the private pecuniary benefit of Altoona Blair County Development Corporation which is a non-profit corporation with which I am associated.

(b) The motion or measure before the Board of Supervisors and the nature of my conflicting interest in the motion or measure is as follows:

Motion to approve a sublease agreement between IG Flight Services LLC and Navmar Applied Sciences Corporation, dated May 22, 2015.

I am the President & CEO of Altoona Blair County Development Corporation, and the Altoona Blair County Development Corporation has provided professional business services for Navmar Applied Sciences Corporation in connection with the sublease agreement.

Signature: _____
Martin J. Marasco

Date filed: May 29, 2015